



# DMS Archiver for iManage Work

## Bech-Bruun Case Study

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Bech-Bruun is a leading full-service law firm headquartered in Denmark. With more than 530 experienced and highly specialised employees, Bech-Bruun is a modern, market-oriented law firm offering a wide range of specialist advisory services to large sections of the Danish corporate and public sectors as well as global corporations.

Led by Stefan Winquist the CIO, the project team at Bech-Bruun approached Blue Car Technologies to provide a Document Management System (DMS) archiving solution to automate the firm's DMS archiving process, meet the complex internal DMS Matter compliance requirements and provide a highly configurable workflow to apply, review and approve extension requests.

### Challenges

- Leveraging the iManage Universal App technology to create a more efficient, standardized DMS archiving solution.
- Providing a user-friendly DMS archiving solution with flexible configuration options to streamline processes for lawyers and compliance officers.

### The Solution

Blue Car Technologies' DMS Archiver for iManage Work was selected to assist with Bech-Bruun's DMS archiving requirements by providing an automatic 2-step archiving solution to meet the firm's DMS Matter compliance requirements with a flexible and configurable workflow to apply, approve or deny extension requests. The solution supports on premises and iManage Cloud.

## Benefits

- DMS Archiver for iManage Work allowed Bech-Bruun to benefit from a 2-step archiving process – first, a soft archive to remove or add users as required and make the matter workspace private. Second, a full archive to move the matter workspace, documents and folders to an archive database, making it inaccessible to users.
- Users can now be automatically notified prior to a scheduled full archive and subsequent extensions can be applied before a matter workspace is fully archived.
- Compliance Officers can accept or reject extension requests and there is a comprehensive administration portal to display the latest status of a matter workspace and provide an audit trail of matter workspace archiving activities.

"I was impressed with how Blue Car Technologies carefully considered our compliance challenges and collaborated with our internal stakeholders on improving our DMS archiving process."

*- Stefan Winqvist, CIO at Bech-Bruun*

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Contact [info@bluecartechnologies.co.uk](mailto:info@bluecartechnologies.co.uk) for a free demo

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